

Bayside PAC Meeting Minutes

September 25, 2018

Attending: Erika A-Shrieves, Tricia Brown, Kim Cook, Shannon Hamill, Eva Jaycox, Kelly Hoffman, Cat Jensen, Cheryl Martens, Wendy MacDonald, Marti Redman, Kerry Sedran

Regrets: Kimberly Bramadat, Rachelle Hill, Keely Kastrukoff, Natalie Salem

Meeting called to order at 6:37 pm – Welcome/Round Table of Introduction and Attendance/Contact List Circulates

- Approval of August 2018 minutes and September 25, 2018 agenda. (**Marti reviewed the bylaws and it is not necessary to follow Robert's rules of Order for this task.)
- Correspondence:
 - none

PAC Reports:

President's Report - Marti

- nothing specific, more details in other areas of the meeting

Vice President's Report - Cat

- Thank you for everyone's efforts on Meet the Teacher BBQ. Great comments heard from Grade 6 community.

Secretary's Report - Kim

- Nothing new to report.
- Will try to get some ideas and costs/numbers for new SWAG

Treasurer's Report - Tricia

- Reviewed document for September revenue and expenses in Operating Funds account (see attached).
 - Asterisks on BBQ \$\$ as there were leftovers that we may be able to sell to Stelly's Secondary, so the number will hopefully be adjusted. Stelly's may take meat products but not interested in buns.
 - Plaque expense applied to 2017-18 leaving us with more in this year's budget. (\$3518.60 for 2018-19 budget versus approved budget amount of \$1000.00). Suggestion to add it to the contingency fund, not allocated to look at later in the year for allocation as there is some concern that our revenue is not meeting expectations (Fairway cards brought in \$142.00 versus \$350.00 budgeted).
 - Two new expenses not in Approved Budget, added to Revised Budget:
 - Grade 6/Grade 8 welcome breakfast
 - Volunteer t-shirts (expense previously approved, now in this year's budget numbers)
 - Welcome tea/coffee on first day of school recommended to add to next year's budget.
 - Moved unspent funds from Earthquake budget from last year into this year. (Funds not previously spent as bin is not yet ready to be filled.)
 - Gaming funding numbers not in yet so not presented. Gaming Fund is a grant that is allocated based on # of students as of application date. It is \$20.00/child and has strict rules for spending: "enhancement of extracurricular opportunities and community involvement" (activities for kids (field trips, extracurricular, clubs, celebrations).
<https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/pac-dpac-grants>
 - Discussion as to what other grants are available for PAC. There are likely other grants, however, depends on time and resources to find such grants and apply.

Communications Report - Natalie

- Marti relayed communication from Natalie who could not attend. Natalie is interested in feedback on how to communicate better with Bayside community (be sensitive to the number of emails parents are receiving, while making sure the information gets out). Kerry is a graphic designer and has web development – willing to help out with this.
- Discussion around a better form of communication within PAC leading up to events to help share the workload. Suggested to use Google drive with a spreadsheet to have information listed as to what needs to be done/bought/etc. and we can access and edit leading up to event to help ensure that we are running efficiently and ensuring the workload is spread out.

COPACS Report – Keely and Erika

- Keely was at last meeting, Erika presented emailed notes.

COPACS Sept. 13 Notes:

Superintendent: Dave Eberwein

a) Directors of Instruction:

- *Learning and Innovation: Carly Hunter*
- *Diversity and Inclusion: Monica Braniff*

b) 3 years in to the new K-9 curriculum; first year of the 10-12 new grad program

School Board Trustees:

a) Municipal Vote: Oct. 20th (advanced polling available) vote for School Trustees

- *All Candidates Meeting to be hosted by COPACS*

b) Monthly Tuesday Board Committee Day, meetings open to the public

- *Committees: Finance/Facility/Tech, Policy and Education Directions*

c) Monthly Wednesday Board meetings (evening) open to the public

Guest: Kim Currie, local Director of BCCPAC

a) BCCPAC is the parent voice at provincial level

b) Kim Currie is the Chair of Complex Learners Committee

c) Discussion: Youth Voice – SD 61 has a student representative on the School Board

COPACS President: Ashley Sonosky

a) BC Teachers Federation (BCTF):

- *Offers free parent presentations (eg. Royal Oak had a Social Media presentation)*

b) FSAs to Grade 4 and 7 students this fall

c) Adam Olsen would like to meet with PAC presidents on Oct. 18th at 7pm in Sidney

d) POLICY 1100 Meeting: Wednesday, Oct. 24 at 7pm at Bayside

- *The district policy 1100 is about parent involvement in the school system*
- *Co-hosted by Saanich School District and COPACS*
- *All parents welcome, PAC representation strongly encouraged*
- *Theme: Student Voice at all three levels (elementary, middle, secondary)*
- *If parents need childcare, please connect with Ashley directly at copacssd63@gmail.com*

COPACS VP: James Taylor

a) James is willing to come to any PAC meeting or school to discuss the roles of COPACS

b) Vancouver Island Parent Conference to be held in the Spring, parents can apply to COPACS to have entrance fee covered

Parent Education

a) COPACS has \$1500 to support parent education events

b) COPACS looking into providing a Cannabis Information session in the fall and a Healthy Relationships/Sexual Health information session in the spring

c) COPACS open to parent suggestions for education events

Community News:

a) 211

b) Saanich Peninsula Youth Health Clinic (see poster on PAC page):

- *Open for youth age 12-24 years*
- *Drop-in on Thursdays 5:30pm-7:30pm*
- *Peninsula Medical, 2a-2379 Bevan Avenue, Sidney*
- *250-656-4143*

NEXT COPACS MEETING: Oct. 11, 2018 at 7pm at Saanichton Individual Learning Center

CPF Report – Rachelle

- Sent in via email:
 - *We are currently doing a spring bulb fundraiser until Oct 10th. I left brochures with all FI students to take home. If anyone in PAC is interested, I can send you a link. We didn't do a magazine drive as we experienced so many challenges over the past few years.*
 - *Our membership drive is on right now and 90% of funds made from memberships go to provide programs for our 4 immersion Saanich schools.*
 - *I have asked the FI Teachers what programs they hope to have funding for this year and I am still waiting to hear back. Funding requests need to be in by end of October.*
- Wendy shared that there is \$400 in a non-public CPF account that she discovered after a funds review.

Emergency Preparedness Report – Kimberly

- Marti shared that Natalie is working with Total Prepare for a fall fundraiser. Delayed to October as to not overlap with Tour de Rock fundraiser. Online platform of ~8 items. There was an option to receive a portion of the funds back or to receive a discount on future purchases. Went with discount as more money is received and we will be making a large purchase this year from them to fill the Earthquake Kit.
- Suggestion to align fundraiser with 'The Great BC Shake out' on October 18, 2018.

PAC Lunch Report – Bridget

- Sent in via email:
 - *October fun lunch we will do black spaghetti, meat sauce, garlic bread, mandarin orange, juice box and treat. No extras can be ordered, gluten free and vegetarian options.*
 - *Is the person who made the flyer last year able to do it again? Also who made the order forms? I would like to get them out by next week so people have 3.5 weeks to order food. Cut off will be Oct 22 and of course lunch served on Oct 25.*
- Gearing up for Halloween lunch will need volunteers.
- If anyone has special dietary needs please let PAC know so we can accommodate.
- Discussion about using paper versus online and what options there are online (especially regarding fees). Some schools add the fee of Paypal to the order if they choose to pay that way. Also discussion around automatic accept and deposit for when people email, however there is concern about misdirected funds such as for SD63 instead of PAC and the logistics around refunding, etc.

Principal's Report – Wendy

- Sent in via email and reviewed with Wendy in attendance

Principal report September 25th, 2018

- *Thank you to PAC for organizing/ supporting the Start up BBQ*
- *Very smooth start up - students are settled and engaged in the Bayside learning community*
- *Teaching staff and CUPE staff are all in place*
- *555 students*
- *Orange Shirt Day - this September Friday 28th*
- *Tour de Rock - October Thursday 4th*
- *Early closure - parent teacher interviews - October 10th and 11th*
- *Grade Assemblies October 17th - Teacher professional collaboration - literacy*
- *Math grade 6 multi age pro d between NSMS and Bayside*
- *BC Shakeout Drill 10:15 October 18th*
- *PAC lunch October 25th - Halloween theme*

- *Grade 6 immunization October 24*
 - *Early dismissal October 18th 1:33*
 - *Pro d October 19th*
 - *Photo Retakes October 25th*
 - *Week of October 22 - 26 - Interim Report #1*
- Wendy is meeting with staff regarding fundraisers and would like to be aware of what PAC is doing by October 5 (Marti will do) so that she can be careful all fundraisers do not over-lap and put too much demand on Bayside community.
 - Some unfortunate hate mail going on regarding SOJI in North Saanich so Wendy looking to address this in the next Grade assemblies.
 - During assemblies, teachers are doing professional work around leadership and literacy with new curriculum. How best to help move kids forward at whatever stage they are in their learning. One awareness brought out of this time is that students need more time planning when beginning projects so teachers need to support that.
 - Other schools have moved towards multi-aged teaching and Bayside is looking closely at this method and has had positive results within the school with the classes that are currently multi-aged.
 - Discussion around spending request and what funds are available both from PAC and school. How can we (PAC and school) collaborate to ensure funds are being spent in best way possible. Cat moved to set up a working group to support allocation of gaming funds in collaboration with school funds. Eva Seconded. All in favour – motion passed. Brief meeting of committee including Tricia, Kerry, Eva and Wendy at end of tonight's meeting to discuss how to do review and when to meet prior to PAC's next meeting (October 23, 2018).

Unfinished Business

- Debrief of September events:
 - Marti feels badly about not getting gluten free options for at BBQ. PAC will be sure to keep this in mind in future events. Lots of buns and meat left over from event. Stelly's willing to purchase the meat.
 - Feedback from Welcome Parent's tea on first day was that it was a success and should be repeated.
 - Discussion about Grade 6&8 pancake breakfast. Wendy and Marti simplified it to muffin, juice and a card. Grade 8's spent some time buddying up with Grade 6 to make a card together and shared a muffin and juice. Bayside and PAC split the cost. Feedback from a Grade 6 parent was their child pointed out their 'buddy' to their parent when they saw them at the school. Great exercise to make good connections for new kids to the school in Grade 6.
- Bayside Clothing
 - Had 3 requests at the Welcome Back BBQ for ordering hoodies this fall. If PAC is in agreement, since fall has not previously been high in sales we will not go forward with a fundraiser this fall for clothing. All in agreement.

New Business

- Healthy School Committee:
 - COPACS vision to have an early morning activity events at schools such as the Action mornings at Brentwood and Keating, which are both very popular. PAC is in agreement that this would be a good thing to do at Bayside.
- Vision session
 - Tabled to later due to late evening
- Christmas Hamper Donations
 - Previously organized and supported by Darcy (previous PAC chair), Holly and student services. Idea brought forward to current PAC to gauge interest/support to run the campaign this year. PAC is supportive of the idea. Suggestion to encourage use of Smile Card/Thrifty card so that PAC gets some funds back from it as well. Marti will coordinate timing with Wendy.

- Cat presented ERASE (Expect Respect and A Safe Education) and what could potentially be our role within Bayside. It is an online reporting tool/resource for students regarding something they are personally grappling with, have witnessed, are confused by, etc. that is already a resource in SD63, just has not been well communicated. BC Minister of Education will be sending information out this Friday to schools to help bring awareness to the program. Currently being used by some schools in Nanaimo and Surrey, and there have been positive results seen with improved school atmosphere. PAC can help support by helping spread communication or supporting a speaker/workshop at Bayside to help make this resource known within the community.
<https://www.erasebullying.ca/policy/policy.php>
- First day of school Welcome Tea/Coffee – good feedback. Discussion that this is worth the time and effort to continue. Plan next year to put out announcement in June for Sept as a heads up as well as the last week of August when everyone is thinking about school. Suggestion to have a sandwich board to alert/give presence. PAC volunteers can also help direct families better.

Meeting Adjourned at 8:50 pm

We are always looking for new ideas and people to get involved. In particular, we need help with some of our PAC events. If you have some expertise or just want to get involved, email us at baysidepac@gmail.com

**Next meeting:
Tuesday, October 23, 2018 6:30 pm
Bayside Learning Commons**