

BAYSIDE PAC AGM MINUTES

May 28, 2019

Call to Order: The meeting was called to order at 8:06 pm.

In attendance: Marti Redman (chair), Cat Jensen (VP), Tricia Brown (Treasurer), Kim Cook (Secretary), Natalie Salem (Communications), Keely Kastrukoff (COPACS), Shu Franey (incoming member at large), Kelly Hoffman (member at large), Lori Polukoshko (member at large)

Approval of Agenda and Minutes of May 29, 2018 AGM: *Motion to approve:* Kelly Hoffman.
Seconded: Kim Cook. ***Motion carried.***

ANNUAL REPORTS:

President – Marti Redman

Very proud of 2018-19 PAC and thankful for the community she has been involved in over the past 5 years. Challenging year with volunteerism; need more people involved and need to have parents see the value and joy about being in a middle school PAC. PAC Vision has been created to help the next PAC move forward. A great exercise to remind us why we are here and why we do it.

Vice President – Cat Jensen

First year as a parent at Bayside and first year on PAC. Really appreciated the opportunity to meet new people and learn the ins and outs of the school. Very valuable to connect with the principal and community. Sees Bayside PAC as a well-oiled machine and has been very impressed by dedication and passion of those involved.

Treasurer – Tricia Brown

Had a donation of \$35 to staff appreciation. Collected some good funds for recent Bayside Spirit Wear sale at Grade 5 night (600-700\$).

Reviewed budget (attached).

Approval of 2018/19 budget: Pending correction of error with duplicate PAC Lunches listed – Natalie Salem ***Motioned*** to approve. ***Seconded:*** Marti Redman. ***Motion carried.***

- Tricia, Marti and Kim met last week and drafted 2019-20 budget.
- Two Bayside parents attended a conference in 2019-20 school year but are just recently aware that there are PAC funds allocated for such things. They will submit receipts via emailed to Tricia.
- Recommendation made to have a “Parent Education” line item as that is one of PAC’s main roles in schools. Discussion on where to adjust the drafted budget. Suggestion to move monies from Contingency Fund and PAC ?.....? and rename the Parent Conference line item to Parent Conference/Education and adjust

amount to \$200.00. *Motion to move funds from PAC Contingency.* **Motion to approve: Keely Kastruffoff. Seconded: Natalie Salem. Motion Passed.**

COPACS – Keely / Kelly Hoffman

Shared position worked well for Keely and Erica. They would each attend a meeting and meet for coffee to share information. Erica is not able to continue with this role next year. Kelly was able to share that there is an executive in place at the COPACS level for next year.

Secretary – Kimberley Cook

Expressed having another great year with Bayside PAC. Also shares the thought with Marti that it was a difficult year for volunteer support and has been seeing this decline happen continually over the years from Kindergarten up, both back in Calgary with at school and in the community at large as well as here in Brentwood Bay. Hoping that the call out to the Bayside community for involvement will spark an interest in those that weren't aware of the need at the PAC level and that the school can benefit from it's involvement for years to come. Kimberley would like to continue with Bayside PAC as a member at large.

Communications - Natalie Salem

No longer continuing in the role as will no longer have a child attending Bayside School next year. Natalie has a flash drive with everything from last 3 years to pass on to next volunteer. Really enjoyed position, being a part of the PAC and the community, and the connection to Wendy (principal of Bayside School). Will miss the connections and sense of community.

NOMINATIONS:

PRESIDENT:

VICE PRESIDENT:

SECRETARY:

TREASURER:

COPACS Representative:

COMMUNICATIONS:

FUNDRAISING COORDINATOR:

CPF:

EMERGENCY PREPAREDNESS:

No one stepped forward. Will need to move elections to June meeting. Email will need to go out to Bayside community and beyond to alert everyone to PAC folding as 3 main roles are not filled. Members in attendance will send in ideas for email to Natalie Salem by Friday, May 31 for review and draft completed by Sunday for PAC to review and email to go out ASAP. *(completed)*

Motion to adjourn at 9:16 pm

Next PAC Meeting and 2019 AGM Continued: June 19, 2018 6:00 pm

2019-20 AGM meeting: May 26, 2019