

BAYSIDE PAC AGM MINUTES

May 29, 2018

Call to Order: The meeting was called to order at 6:45 pm.

In attendance: Darcy Winkel (chair), Lori Smith (VP), Tora Cameron (Treasurer), Natalie Salem (Communications), Kelly Hoffman (COPACS), and Marti Redman, Tricia Brown, Kim Cook, Cat Jensen, Keely Kastrukoff

Approval of Agenda and Minutes of May 16, 2017 AGM: Motion to approve: Lori Smith. **Seconded:** Darcy Winkel. **Motion carried.**

ANNUAL REPORTS:

President - Darcy Winkel

Great year working with PAC and watching kids mature and grow throughout the year. Working the kids was phenomenal and I hope that as these kids move along in their life that they take the energy and work we have done with them and continue it out into the community. Looking forward to Hot Dog day on Tuesday, June 5, 2018. Thank you to the PAC for your help this year, it has been fabulous working with you. I will be stepping down from my role as I will not longer have a child attending Bayside School.

Vice President - Lori Smith

I can't believe another school year is coming to a close. Once again PAC was very active in the school and was able to accomplish much with our funding. From classroom funds to fieldtrips to special funding requests I feel we were able to impact the school positively. The Bayside Spirit wear continues to be a big hit with the incoming Grade 5's and I am hoping the next POC continues this initiative.

On a personal note, I would like to thank all of the members of the PAC for all of their support and the time and effort each of them gives. We are a small but mighty bunch and I will miss this group as I move on to the next chapter, high school PAC?

Treasurer - Tora Cameron

Reviewed budget (attached).

Due to the profitability of the 4 PAC Hot Lunches there was discussion on the feasibility of doing more next year. This would of course be dependent on Bridget Anderson who has stepped into the coordinator role for next year. Wendy MacDonald added some thoughts as well as history regarding the weekly pizza lunches and the canteen. The pizza lunches were initially part of PAC, however the canteen ended up running a large deficit and was suddenly left in this state due to the unfortunate passing of the individual who ran it. Pizza lunch became part of the school in order to service the debt, which is essentially paid off now. There is a desire to have the canteen back up and running one day as it is a large piece to middle school that is currently missing. There has been discussion with Staff on where to go with pizza lunch and how Staff and the PAC can collaborate to do this fundraiser. There are areas in the school such as the P.E. Dept, Learning Commons and Home Economics that will likely need funds to upgrade in this next year. The Canteen is currently being used for Forgotten Lunch as well as other small food projects. Wendy expressed that she is open for further discussion on more lunches, however feels like there is a good balance right now in the school and encourages everyone to be mindful of adding more so that it doesn't take away from what we are already doing.

Approval of 2018/19 budget: Pending correction of error with duplicate PAC Lunches listed, Natalie Salem **Motioned** to approve. **Seconded:** Marti Redman. **Motion carried.**

COPACS - Melissa Drolet (unable to attend)

Kelly Hoffman reported: Little bit of movement in the COPACS executive. Kelly is looking forward to another year with COPACS and will be involved in the role of Treasurer as opposed to President.

Secretary - Shannon Hammill (unable to attend)

Communications - Natalie Salem

Communications felt somewhat 'slow' compared to last year for various reasons: one being due to not producing the newsletters that were done in previous years; another being due to hot lunch/fundraising posters being updated and reused from last year instead of creating new this year. Natalie really enjoyed the partnership with Marti in this role and if there is room for her to continue next year in this role she would be happy to. Will look to add in the newsletter and taking on the Bayside PAC gmail if continuing in the role.

Fundraising – Marti Redman (not officially in this role, but assisted throughout the year)

- Spirit-wear has been a success. Sold 75 hoodies at the recent Grade 5 Parent event as well as zip hoddies and 8 t-shirts (of which there was none in stock in their size). Orders will be completed this evening and submitted tomorrow with the intention to have the clothing back for distribution June 21st. Of note, the spring Spirit Wear fundraiser was much better than fall.
- Monk School Supplies was another great fundraiser for the 2017-18 year. Some issues last year in getting the orders fulfilled, but Monks has assured Marit this won't be an issue again. Online ordering is to open June 1 and we get 10% sales from Bayside orders. Mostly Grade 6 families seem to take advantage of it this fundraiser but there are families in Grade 7/8 that do as well.
- Grade 5 night was successful. Lots of people, great information.
- 4 Great PAC lunches. Great way to connect with the kids

In speaking out to the new attendees at the meeting, Marti acknowledge that while money/fundraising is one portion of PAC, the commitment, passion and community involvement is what it is about.

CPF-Rachelle Hill (unable to attend – in Quebec)

Wendy MacDonald shared that there is an Instagram account for the trip.

Emergency Preparedness-Kimberly Bramadat (unable to attend)

- send via email:

I am willing to help out with emergency prep. next year, but would love another person more hands on that could attend all the meetings. Next year we will be ensuring the vents are done, painting, moving the bin, then filling the large tanks, and buying and storing all the goods; figuring out the snacks/meal bars for those students/staff with allergies.

We can buy the storage containers this year to use some of the budget, the fruit rollups(through Bev at the Sidney food bank), and let's see what Marti has investigated from the wholesale club in Esquimalt (superstore brand).

Wendy mentioned that there is a different container being moved this summer on school property, perhaps they can move the water bins as well? (Darcy to email)

NOMINATIONS:

PRESIDENT: Kelly Hofmann nominated Marti Redman. Keely Kastrukoff seconded. *Motion carried.*

VICE PRESIDENT: Tora nominated Cat Jensen. Kim Cook seconded. *Motion carried.*

SECRETARY: Marti Redman nominated Kim Cook. Kelly Hoffman seconded. *Motion carried.*

TREASURER: Marti Redman nominated Trisha Brown. Natalie Salem seconded. *Motion carried.*

COPACS Representative: Marti nominated Keely Kastrukoff and Tora Cameron seconded. *Motion carried.*
(Keely hopes to share the role and will ask around for a co-representative)

COMMUNICATIONS: Natalie Salem is staying on.

FUNDRAISING COORDINATOR: Vacant

CPF: Rachelle Hill is staying on.

EMERGENCY PREPAREDNESS: Kimberly Bramadat is staying on.

Extra Business Discussed:

- Natalie and Lily available for helping on Hot Dog Day.
- It appears the hot dogs were pre-cooked last year, so will need some volunteers earlier than 10:30 (Natalie available).
- Need someone to spearhead the day, 15 volunteers available but Marti is unable to be there.
- Extra wieners being donated to us from Touch a Truck event. Left over food to be allocated to Forgotten Food lunches as opposed to handed out as seconds on Hot Dog Day.
- Back to School BBQ on September 20, 2018 for 2018/19 school year.
- Marti recommended building a vision for next years PAC at the final PAC meeting in June. Encouraged the new attendees and 2018-19 PAC to attend that meeting, even if they do not have a child in the school this year.

Motion to adjourn at 8:30 pm

Next PAC Meeting: June 19, 2018 6:00 pm

Next AGM meeting: May 28, 2019