

DRAFT PAC Meeting Minutes – September 19, 2017

Attending :Wendy Macdonald ,Darcy Winkel, Marti Redman, Rachelle Hill, Shannon Hamill, Tora Cameron, Janel Bryan, Bridget Anderson, Cindy Cady, Kelly Hoffmann, Kim Cook, Keely Kastrukoff, Kimberly Bramadat, Tess Town, Jeanne Puritch .

Regrets: Lori Smith and Lily Yee.

Meeting Called to Order at 6:35 pm -Welcome/Round Table of Introduction and Attendance/Contact List circulates

- Approval of June 2017 minutes at next meeting as printed copy not available for new members.
- Approval of Agenda

No correspondence to share.

Outdoor Classroom Unveil and Welcome Back BBQ

- Supplies, volunteers, set up - please come to help any time after 3pm – volunteers needed
- Reminder early dismal Thursday
- Hoping to start serving food at 4:30 pm - corn, hot dogs and hamburgers. Darcy to get gluten free buns and veggie dogs (Bridget has veggie dogs to donate.)
- Tora has done the Costco shopping and will get salt/pepper
- Shannon to pick up and drop off corn at school for kids to shuck in Home Ec
- Sliced buns being delivered by Portofino
- Marti has picked up 4 cases of apples from the Co-Op to be handed out as part of the classroom ceremony.
- Marti has picked up donations from Fairway Market
- Should we set up a PAC table that night? Yes, great idea however need all volunteers for BBQ.
- Rachelle will have a table set up for CPF
- Tora to decorate donation jars to be placed around - condiment table is a good place to put them

PAC Reports:

President's Report-Darcy

- Outdoor Classroom:
 - Budget is short \$22,000 from the project but it is worth anywhere from \$100,000 to \$150,000. Lucky to have help from the community to keep costs down and having it completed while the roof was being done was incredible timing. The grant from TD was \$15300, plus \$3500 from PAC and \$1000 from BC Fruit Growers, plus so many gracious donations of time, materials and expertise. It is open but also very well covered and will be used all winter. Darcy was there checking on the plants and all planting will be done by ceremony. Mellissa Austin (District VP) had 2 girls using the space to practice singing a song and witnessed them get emotional about being able to use such a great space.
 - Agenda has been emailed out and will be attached for September 21st.

Treasurer's Report-Tora-

- Budget is attached including review of last year's budget.
- PAC money is divided into two: 1. Operating which is raised from our own efforts and we can spend how we wish and 2. Gaming which is a grant from the BC Government based on how many kids we have and has limitations and guidelines on how it is spent. The gaming money is generally spent each year but must be spent within 3 years on extracurricular items/programs that the staff apply for.
- Last year, some approved items have not been claimed or paid out. Tora and Joanne are double checking it to ensure we can move forward with this budget.
- We can use the gaming money for the BBQ Thursday because it's a cultural event so we have moved that budget item from Operating to Gaming.
- Operating budget we have some wiggle room Darcy would like to give \$5000 to the school instead of the \$1000 allocated for the outdoor classroom debt.
- We are always hoping to raise more funds. Our lunches are good fundraisers, we have the emergency preparedness fundraiser right now and the 2 local grocery store cards (Fairway Market and Thrifty's) are easy ways to get funds. Parents just need to load the card with their grocery spending money and use the card to buy their groceries. Then we automatically get 5% of what's been loaded on the card. The challenge is how to get these cards in people's hands.
- Tora likes to see a contingency as close to \$2000 as we can so we will double check with office to ensure there are no outstanding expenses to be able to finalize our budget.
- It was brought up that bank statements should be on the table to for all to view. Tora has emailed them out and will bring them to each meeting going forward.
- MOTION: Marti moved to approve an additional \$4000 to make a total of \$5000 from PAC to the school towards the outdoor classroom on the condition of no outstanding items to be paid and seeing the bank balance in the bank statement. Kelly seconded. All in favor – Motion Passed.
- Financial records are to be kept in PAC cupboard for Treasurer to share with anyone wanting to see.

COPACS Report-Kelly – COPACS Co-President

- There is a meeting October 5th at 7pm at the District Resource Center at Keating Elementary.
- The new Superintendent will be there and it will be like a 20 questions meeting. Feel free to email Melissa ([I am supposed to add her email here](#)) any questions or COPACS directly at [\[redacted\]](#)

CPF Report-Rachelle (Darcy shared as Rachelle had to leave)

- Will be setting up a table on Thursday night
- Maple syrup fundraiser in the spring
- Let the teacher and everyone know CPF will support French programs - they just need to ask
- Wendy talked about what a nice little group of French teachers we have there are so passionate about core French
- Reminder any student can go on the French trip to Quebec they do not have to be in French.

PAC Lunch Report-Lily (Darcy talked as Lily was away)

- They are hugely successful with money and spirit.

- Lily needs a helper - maybe even a PAC lunch team to execute
- Queen Bridget to the rescue – she will consider as she has run the lunch program for 6 years - wants to connect with Lily
- Lunch days are October 26, December 7, February 15 and April 12.
- Dates are in the calendar we will send out another email so the dates can be put into parents' calendars
- Can we add to the form a place to donate a meal to a child or a PAC donation? Good idea...will consider.

Principal's Report-Wendy

- Wants the PAC to remember our role is not to fundraise - she wants us to continue with our passion for the kids and not worry about the debt from the outdoor classroom - we will all support what we think is a great idea as a community
- Weekly Thursdays: Pizza Lunch (started Sep 14)
- Sep 21: PAC BBQ/Meet the Teacher/Peace Day event
 - Sep 21: Early Dismissal @1:31pm
 - Some teachers may have their own kids there not a big deal as it's an open house event not a parent teacher interview
 - Wendy showed us the peace pole, blankets and water bottles
 - The peace pole has 12 languages on it which were spoken fluently last year at Bayside
 - Saanich Moons will be the mantra of the new teaching.
 - Arleigh and Wendy are working on something to cover so we can unveil the pole and the moon carving.
 - Tamara will speak - she was the driving force behind this as she had worked with TD in the past in Nova Scotia and is very happy to help get grants
 - It was in the Peninsula News Review on Friday and electronically on Tuesday
 - The sign with all the names is in alphabetical order and it will be made into a bronze plaque to be placed at the site.
 - The orange fence will come down for Thursday
 - The witness drummers and people cleansing the building have been sorted
 - The students will hand out apples so they can be swallowed and stay in your heart after the ceremony.
 - There is a lot of protocol around this event. The symbol on the blanket is a Thunderbird meaning strength of our ancestors
- Wendy can show us how to make cedar roses on meeting if we are interested
- Sep 29: Orange Shirt Day
- Oct 3: Parent Info Session
- Shared a story about building relationships and following through.
- Working with Steve to plan this meeting hoping to find someone to talk about sleep and electronics we will be offering an info meeting
- Oct 9: Thanksgiving – No School
- Oct 11-12: Early Dismissal @1:31 pm & Parent Teacher Interviews Information to Report:
- Total Students attending Bayside currently: 594
- Total Divisions: 24; 9FI/15Eng; 12% Indigenous, 35%FI
- Sports/Clubs underway include: Soccer, Rowing, Cross-Country
- Field Trips this month include: Brentwood Bay Marina, IMAX, Public Library, Keating Crossfit

- New Roof completed.
- Outdoor Classroom completed.
- Budget
 - Wendy has shared with the teachers that \$14,000 from the Fruit Growers Association has been allocated to the outdoor classroom to bring the deficit down to less than \$4000.
 - The District is sorting out their non-public accounts
 - Learning Grant coming from BC Government this year: \$31/student = approx. \$18,000 for PAC and school to work together to spend on students. Rest of the \$50 per student (\$19) was voted in Saanich to spend on wi-fi update across the District.
- Class composition/remedy
 - We have set a precedence for remedies as we added another division to support the classroom composition strategy. The counselor appealed to have her own class and we got the permission within days. We were the first school in the Province to do this and the teachers are very happy as they have the time to see all the kids in their class
- Staffing Update
 - New librarian and some new great young teaches that are fitting right in
 - Really positive place
- There is money left in the PAC budget from last year that we approved for the teachers that has not been claimed. Darcy and Tora to attend the October staff meeting and ask that they ideally claim their money as soon as they can this year and that money for last year with receipts not submitted by October from last year will have to be re applied for
 - For example, tech upgrades, frisbee golf and yoga mats were large amounts not claimed. Tora will send an email to Jo Ann to ensure there are no claims coming this year for last year's approvals.
- We are the pilot school for 1-1 Power To Be where people come in and read to the children who are kind of managing but don't get funding. There are 11-12 volunteers that are participating. It has been happening for 18 years on the mainland in 100 different schools

7:45 Unfinished business

Kimberly - earthquake preparedness looking for help on the committee

- She will be attending the peninsula emergency meeting so she will bring us info from that we still have some upgrading to do to our kits. Kimberly's email will be added to these minutes for details about what we have for emergency preparedness
- Some schools buy fresh water bottles and granola bars to be stored for the year and then use them at the end of the year and replace them each year. We have drums to hold water not sure if they are full and bars for food.

7:50 New Business-

Late bus - Will the late bus run again? It was convenient for rugby practice? We will consider it and see what the need is this year. There is \$500 in the budget for it. It was canceled last year as it was not being used very much.

Craft fair - There was an email received from Michelle Maxwell asking if bayside PAC would be involved in the craft fair December 8 from 5-9 pm.

- It's on a Friday night this year so there will not be the guaranteed attendance from the band performance. It would be a fully independent thing and competing with all the other craft fairs of the season. Feedback was sure they can use the space but we feel that we don't have enough volunteers to work on that right now. It was a major fundraiser for the Grade 7 trip so a response will go back to Michelle that we feel that we cannot manage and to possibly reach out to the leader of the Grade 7 trip.

Bayside wear -

- We have chosen a new supplier - same one that does the rugby jerseys
- All hoodies will look the same – zip and pullover
- Price will be \$42 dollars plus \$8 for name - good price?
- Suggestion to give one away with every 10 sold or support some cause with a portion of the profits
- This company is providing much better service so far. There will be an online store set up and we will have samples at the October 3 parent night and throughout the week. There are some t shirts and sweat pants left over from last year - talk about selling them on the 21st but not enough man power to have a PAC table as well as serve food - need more volunteers

Darcy has some money from her church to do food hampers quarterly and we will explore ways for the PAC to get involved.

Need to look into the PAC email system as people who subscribed are not getting emails. Emailed Julie Taggart to look into.

8:55 Adjourn

We are always looking for new ideas and people to get involved. In particular, we are needing help with some of our PAC events, PAC posters and information, earthquake preparedness and communications. If you have some expertise or just want to get involved, email us at baysidepac@gmail.com.

Next Meeting October 17 at 6:30 pm in the Learning Commons