**BAYSIDE PAC Meeting Minutes**

February 16, 2016

**Attending:**

Sharon Schwartz, Marti Redman, Lori Smith, Amy Greenfield, Darcy Winkel, Eva Jaycox, Steve Newlove, Wendy MacDonald, Andrea Nugent, Alice Bacon, Kelly Hoffmann, Liza Glynn and Sandra Arthur

**PAC Vision Planning**

As some members of our PAC had to leave the meeting early, we moved the visioning session to the front of our agenda. Marti Redman led this visioning session for Bayside PAC with the goal of identifying the top two to three primary roles for the current Bayside PAC, with an eye to the end of the 2017 school year. Wendy MacDonald was our visual illustrator to scribe the sharing from the group as Marti facilitated the discussion amongst the PAC members.

PAC identified 3 main roles that are important to us as a PAC:

1. To enhance the school experience and atmosphere for the children at Bayside
2. To encourage parental involvement and communication between parents, teachers and administration
3. Financial support, mostly through passive fundraising efforts such as the gaming grant and seeking parental support through PAC donations at the beginning of the year (along with school fees)

We were able to identify what the end result would be if we were successful in reaching these goals by the end of June, 2017. A successful PAC will have been able to increase the harmony, through cohesive goals and an atmosphere of mutual respect between administration, teachers and parents. Fresh relationships will have been built and strong bridges between PAC and the staff at Bayside will have been established. A strong sense of community will connect everyone and create a sense of belonging for all. Bayside will be a place where everyone has an important role to play on PAC and in the school, ultimately to enhance the school experience for our children. There will be an abundance of resources for the children, in the way of people, materials, community and support.

Steve Newlove suggested once or twice a year for PAC to consider hosting a hot dog day, combined with sports activities during a prolonged lunch hour. Parents would be welcome to come to watch and interact with the teachers as well. In his experience, this has been a great relationship builder for students, all staff, parents and members of PAC. It was suggested that we could look at June and September of 2016, from 12-1:30 or 12:30-1:30.

Lori also would like to meet with the teachers at lunch time in the staff room to ask them what they would like to see from PAC. This would be a great time to share with the teachers our vision page, so all the teachers are aware of what the current PAC values in the Bayside community. Lori will check in with Wendy on a time to meet with the teachers. Darcy will come alongside Lori and provide some assistance.

Generally, the PAC felt that this was a valuable exercise and, while we have many important endeavors underway and still lots of work to be done, it was important for this current PAC to think about and articulate its priorities.

**Chair Report – Sandra Arthur**

* Sandra received a call from Kim Milburn to confirm they are tentatively getting money in the budget to fix the roof over the library, gym and the main foyer area this summer. This will be confirmed in the next couple of weeks.
* We have renewed our membership with BCCPAC.
* Don Tom, the chief of the Tsartlip band, has confirmed his attendance at the totem unveiling in May.
* Sandra is working on 3 different groups of music for the May party: Andrea Nugent with help, will look at getting some French music, Mr. Timmermans will enlist some Bayside students to help out and Marie Morris will ask her grandfather if he will be willing to help out with First Nations music.
* Butchart Garden’s has offered to donate $250 towards plants for a potential garden around the totem (to be led entirely by the First Nation’s teachers), and Wendy said the garden most likely will happen after the summer break.
* Wendy has connected with Kim Milburn to discuss the supporting structure of the totem, and it will cost about $8000 or $9000, which Wendy is prepared to cover the costs.

**Treasurer Report – Lori Smith**

* Bank balance at the end of January in the operating account was $22,204.22 and in the gaming account was $14,661.29. If all the items budgeted for are spent, we will have $9,118.75 in the operating account and $1,713.41 in the gaming account at the end of the year. If you have any questions regarding the budget, please email PAC at baysidepac@gmail.com.

**COPACS Report-Amy Greenfield**

* Feb. 17th-COPACS parent educational night at Bayside Middle School with Julie Ann Richards. This is a sold out talk on anxiety, and it has sent a message to COPACS that there is a need for more of this kind of talk. They see the need to do it again.
* Feb. 27th- Vancouver Island Parent Conference, Royal Bay Secondary School from 8:30-4:30 with a focus on the change in the curriculum, check the COPACS website to register. The cost is $110.
* If parents are a bit apprehensive about the new curriculum coming in, please let PAC know and we can set up some time with Wendy MacDonald to help answer questions. It was suggested that the September PAC meeting to schedule administration time into the meeting to address this possible concern.
* COPACS was curious if it would be worthwhile to film their board meetings and then put it online. There is an expense to do this. It was decided it is not worth it.
* COPACS was also curious if we would see the value in a PAC camp- to help new members understand what their roles are. This was decided it would be very helpful.
* There will be a workshop March 2 in the multipurpose room at Bayside, 7:00 pm on advocating for your child in the school system.
* There is a Board and Budget meeting Thursday, Feb. 18 at 7:00 pm at Bayside. All are welcome to attend.\*\*\*noted after this meeting that this event was postponed until March 8th.

**CPF Report-Andrea Nugent**

* CPF sponsored a French theatre group to come into the school.

**Funding Review**

* Frisbee golf-this will be included in the Saanich Fruit Growers Association generous donation of $30,000
* Grade 7 teachers-looking for any contributions towards upcoming field trips to Goldstream Park and a Buddhist temple/Extreme Air Park. Liza made a motion to increase classroom funds by $2/student for all classes, for a total of additional $1140 from the budget. Sandra seconded. Sandra called the vote, and it was 5 in favour and 6 opposed. The motion was not carried. The teachers still have about $1400 from their field trip funds to access as well.

**Principal’s Report – Wendy MacDonald**

* FSA's finishing up and TTFM/ grade 7 satisfaction surveys starting next week
* Pink Shirt Day – February 24th
* Grade 8 Ski trip – February 25th
* My Ed – transfer was quite smooth and dedicated staff to ensure soft landing
* In service February 12th – huge success and very productive – led by teachers for teachers
* grade 8 transition started with Stelly's school visiting our grade 8's last week
* grade 5 transition starts after spring break
* Flower Power Musical March 10th – great community event
* Canteen staffing still in flux
* Student leadership: Candy grams last week and Jump Rope for Heart – March 3rd block 1
* Garden project moving forward with Grant $$ - fencing and water to start with...irrigation and fruit trees and planters to follow
* PAC totem pole – in progress – 2 visits with ambassadors from all classes (Feb 17 and May 11)
* Japanese visit is over spring break and Bayside is hosting March 26th: NSMS is hosting March 25th
* Smoke house nearly completed – and will be celebrated in first two weeks post spring break with sign carving set up in the gallery (April 4th – 15th )
* Bayside roof-CTV news contacted Steve Newlove and he referred them to Kim Milburn. As long as Kim Milburn is onside for an interview, Steve would be happy to conduct one with CTV news.
* WiFi survey-2 surveys have gone out to the Bayside community and with the families that conducted the survey, majority were in favour of increasing the WiFi in the school. All middle schools will be moving ahead with increasing the WiFi coverage in the schools.
* The late bus has had lower attendance lately, but Steve is confident that the number of kids who need the late bus on Wednesday’s warrant the continued service.

**Mid Summer Party**

* Sandra will email out possible dates to set up a separate planning meeting to plan for the party.

For members reading these minutes: This is an important end of year celebration that will take place on 26 May 2016 : 6.00 - 9.00 pm.  It will comprise of three elements:

a.  Unveiling ceremony of the Bayside Totem Pole.

b.  Celebrating our cultural diversity: Live music in English, French, and First Nation representatives will perform in the gym.  Students will create posters/art and make desserts that reflect their own personal heritage.  Student activities.

c.  BBQ

We will be seeking volunteers to help PAC deliver this ambitious year end event. Please email baysidepac@gmail.com if you can help (shop, cook, source donations!, decorate, help on the day – set up, clear up, etc.) in any way, or plan to attend one of our planning meetings.

**Meeting adjourned at 8:50 pm**

**Next PAC meeting is April 19 - 6:30 pm in the Bayside Learning Commons**