

Bayside Parents Advisory Council Meeting

September 21st, 2009

Approved Minutes and Notes

In Attendance: Wendy Seward, Jen Ottewell, Denise Sweenie, Melanie Murray, Niki Post, Darlene St. Godard, Tim Dunford, Michele Gibbs, Linda Lightbody, Melany Campbell, Claudia Kazanowski, Heather Clark, Shirley Elm, Martine Lunke, Liz Russell, Heather Peden

- 1) The meeting was called to order at 7:08PM by Wendy Seward. Introductions were made around the table.
- 2) Approval of agenda ~ added Photo Day to New Business.
- 3) Minutes of last meeting (June 2009) approved.
- 4) Correspondence ~ Wendy will go through PAC box and bring up anything relevant for next meeting.
- 5) Report of Officers:
 - a. Chair ~ no chair; so no report!
 - b. Administration ~ Shirley Elm

Rough start up which is due to new computer system (BCeSIS – British Columbia enterprise Student Information System) being put in place. Staff moral is low due to funding issues; however it does not seem to be affecting students and staff is keeping a good ambience in the classrooms.

BCeSIS will pay to cover a few of Holly Percy's (student services) days so she can get caught up.

Shirley announced she is "so pleased to be here!" She finds the staff great and friendly and positive students.

Administration is planning welcome assemblies with in the next week or so.

Grade 6 & 7 Unified Arts has had some major start up complications due to timetables and split classes, but have been sorted out now. Shirley is thankful to the staff involved for their huge effort in dealing with it.

There will be a new name for Unified Arts coming.

Due to the Art teachers' seniority level, Art classes, as well as, Festival Band classes, have been cut. Shirley is trying to get another block or 2 to up it.

The school district is enforcing school volunteer Criminal Record Checks (CRC). Any volunteer that is to be alone with a student (i.e. driving for a field trip) must have a CRC on file with the school board. "In-house" activities are not a concern as there is usually a Staff member present. For those who need one, pick up a form letter from the Bayside school office, take it to their local police station, once your completed CRC is done, take to School board office. One CRC/district is fine - i.e. if you have filed one through Stelly's no need to do one for Bayside as well.

With the new school website in place it is not necessary to have a school calendar printed in a paper copy this year. Parents can print information they need straight from the website. This will save PAC \$700.00 in our budget for this year.

Contact Katherine Farr for updates that need to be done to PAC spot on website.

The website is a work in progress. Information is still to come.

- c. Treasurer Report ~ Linda Lightbody

See attached Financial Report.

As of now, Linda can not sign cheques. Our PAC accounts are at Coast Capital Savings. They require 2 of the 3 signing authorities to be Coast Capital Members and all 3 signers need to be PAC executive members. Linda is not a Coast Capital member. Hopefully our new recruits will be members.

Proposed Budget – see attached (2 pages).

- As the gaming grant has been reduced to \$10.00/student from \$20.00/student Linda has adjusted our field trip fund from \$10.00/student to \$5.00/student to account for the decrease, as that is where most of our gaming money is spent.
- Decision was made that we hold off on approving budget until Linda has a chance to review and understand it more as she has just received the information from the past treasurer.
- She will look at lowering BCCPAC & COPACS expense.
- Budget approval tabled to next meeting.

As budget was not approved, Linda suggested that we make a motion to spend \$250.00 towards vaccination clinic on October 6th, 2009 as this is before we have our next meeting and before budget can be approved. Tim Dunford made the motion and Martine Lunke Seconded. No discussion was made ~ all in favor, motion carried.

There was a request made from Tim Lampard via Shirley Elm for PAC to support the Bayside Breakfast Club in some way. Martine mentioned maybe Sidney Lions Club might be able to donate bread. Melany mentioned Cobb Bakery will also donate bread if someone will pick up. Shirley will pass along both suggestions. Motion made by Tim Dunford to spend up to \$500.00 on Breakfast Club. Michele Gibbs seconded. No discussion was made ~ all in favor, motion carried.

Motion made by Linda Lightbody to rescind the preapproved \$700.00 put aside in our budget for the school calendars. Martine Lunke seconded. No discussion was made ~ all in favor, motion carried.

d. COPACS Report ~ Claudia Kazanowski

The first COPACS meeting was held on September 10th, 2009.

Children's Book Recycling Project ~ see attached flier for information.

Is Bayside interested in participating? Shirley Elm will set up a collection drop off spot.

Parkland Track ~ see attached flier for information. Can we promote the 10 hour "Run for your life" relay through Bayside?

Superintendent talked about financial cuts. He is impressed with how staff has taken it into the classrooms so positively. He also talked about technology in our district and how excited he is about new changes.

Message from COPACS – they would like to hear feedback from parents. Bring anything that you would like to PAC meetings and Claudia or Jen will take it to their COPACS meetings, confidently if need be.

e. School Planning Council ~ no report

f. Canadian Parents for French ~ no report

6) Committee Reports:

a. Pizza Day ~ Wendy Seward

First Pizza Day is October 1st, 2009 ~ the rest will follow as we have been doing with the first Thursday of every month.

Cindy Bates will continue on as Coordinator.

Good fundraiser for PAC ~ Shirley will confirm with Canteen that the days that they will be selling pizza will alternate with ours.

7) Old Business:

a. Vacant Executive Positions ~

Discussion was made about what roles each position holds on the executive and how to go about defining and publicizing them.

Chair ~ Wendy does not feel that she would make a suitable Chair. She would like to leave the position open in hopes of finding a more suited candidate (her words!). Perhaps she could co-chair if someone else was interested.

Vice-Chair ~ no discussion

Secretary ~ Melanie Murray will take on position with the understanding that she can't be at all the meetings. She would really like to co-share the position with someone.

CPF Rep ~ no discussion

School Planning Council x3 ~ Michele Gibbs will contact Patrick to see about being part of our SPC. Tim Dunford & Michele Gibbs might also consider.

b. "Late Bus" funding ~

Shirley will look into when the late bus is most necessary.

8) New Business:

a. Meet the teacher Night ~

Is booked for Wednesday, September 23rd, 2009; 7pm - 8:45pm. PAC will provide coffee/tea/juice & snacks.

b. Funding Issues ~

Martine Lunke talked about the impact of the funding cuts to our district and our schools. She is going to be heading up a committee through Deep Cove Elementary where her other child attends to find information and act on the issue and wondered if Bayside would be interested in forming a committee as well. Wendy will spread the word to parents via website & newsletter.

c. Vaccination Clinic ~

Linda Lightbody will head up volunteers for the vaccination clinic. Wendy will send her a list of people that have said they would volunteer.

d. Fundraising Committee ~

Melany Campbell will take on lead in fundraising.

Email regarding Arbonne International potential fundraiser read. Meeting attendees decided PAC not to pursue.

e. Photo Day ~

Photo Day is booked for September 22, 2009. Is there a need for parent helpers? PAC had a parent email offering to help, her name, phone #, and email address was given to Shirley – if help required she will contact.

9) Open Forum:

- a. Anything to put into September school newsletter needs to be into Anne Powell ASAP on 22nd. Wendy will send her a report of items tonight.

10) Adjournment:

- a. Meeting ended at 9:05pm ~ Next Meeting is October 19th, 2009 at 7pm