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| **O**pening |

Kirsten welcomed attendees to the meeting and acknowledged the W̱SÁNEĆ people upon whose traditional territory the meeting was taking place.

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| **Attendance** |

**PAC Executive**

Kirsten Hunter – Chair Kate Guthrie – Fundraising

Mindy Panesar – Vice-Chair Caroline Upton – Communications

Michelle Cooper – Treasurer (online) Jenna Turnbull – Secretary (online)

**COPACS Members At Large**

Nidhi Khanduja (online) Rebecca Mellett (online)

 Andrea Stronks (online)

**Canadian Parents for French**

Luc Germain (online)

**School Administration**

Rae Dennett – Principal

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| **Agenda/Minutes** |

Please visit the PAC Page for monthly agendas and minutes. The [December agenda](https://bayside.sd63.bc.ca/mod/folder/view.php?id=361) included PAC Committees updates. The [November minutes](https://bayside.sd63.bc.ca/mod/folder/view.php?id=361) were approved.

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| **Chair Update** |

Kirsten & Mindy reviewed constitution and bylaws; a 2022 version is now uploaded to the [Bayside PAC website](https://bayside.sd63.bc.ca/mod/folder/view.php?id=2934). The PAC proposes a wholesale review of the Constitution to update a 2024 version by the end of the school year.

The PAC has developed a ‘Minutes’ system with our new Secretary to streamline PAC procedures to create more visibility to Bayside families of our activities.

The PAC proposes new ’position reports’ and an advanced agenda system. Motion passed. An email reminder will be sent out to PAC members to provide summary reports, which will be due by January 8th.

The PAC Propose January meeting be postponed to January 17th. Motion passed.

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| **Principal Update**  |

Rae advised the teachers are working on report cards, they will be going home with students on Wednesday Dec 20.

The school is fundraising for Santa’s Anonymous – the staff has volunteered rewards for earning up to $10k!

Rae advised that the Lost and Found items are on display until December 21st and items are being claimed. Any remaining items will be donated.

The Volleyball season is starting & has been very popular. For students who may have missed announcements, they are available on clipboards in the foyer kids after 9am everyday.

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| **Vice-Chair Update** |

PAC is proposing a couple of family events in the New Year:

* Board Game Night in the gym - PAC will consult with Rae about possible dates and gym booking.
* Skating at Panorama – Family skating event, PAC supports continuing to plan & will bring forward more information in the new year – possible partnership with Canadian Parents for French

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| **Treasurer Report** |

Balance of General Operations account: $11,588.04, with $5575.00 forecasted for approved expenditures.

Balance of Gaming account is currently $19,862.00, with $12,010.00 forecasted for approved expenditures.

Treasurer submitted PAC Gaming Control Self-Assessment Questionnaire in regards to the [Gaming Grants](https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/pac-dpac-grants) that the Bayside PAC receives each year.

There have been numerous consults with Coast Capital to change over signing officers - Paperwork and instructions will be brought to Chair and Vice Chair soon.

Treasurer presented an updated accounts summary and forecast budget with recent expenses approved by the PAC.

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| **General PAC Business**  |

Class Photos:

* Feedback was received from parents about class photos from LifeTouch. Rae will follow up with LifeTouch to seek clarification about class photos being included with any package purchase as some parents have been buying them as a part of their package. Rae will provide an update at the next meeting.

Fundraising Update:

* The hoodie fundraiser went really well this year with 84 hoodies purchased. We raised $1,190 from this fundraiser!! Last year we sold around 50 hoodies, so a great increase from last year! Pick up will be before winter break.
* The Purdy's fundraiser just closed and we sold over $3000 worth of chocolates which will give us a profit of $838.75! The chocolate orders are scheduled to be at the school for pickup the week of December 11.
* The West Coast Seed fundraiser is scheduled to start on January 15, 2024 and will run until January 30, 2024.

Grade 8 Farewell:

* Committee Leads have met with Rae.
* Photobooth has been booked & planning will continue in the following months.
* Volunteer opportunities are still available. Sign up [here](https://www.signupgenius.com/go/4090D4AADA72BA75-20232024#/).

Administration presented the following funding requests:

* Rainbow bench for Diversity Rules Group $1500 – request to be reviewed in the new year
* Band Trip – request to be addressed at the next meeting

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| **COPACS** |

COPACS requested PACS in the district contribute $250 as the cost for monthly speaker sessions is over their budget. Vote motioned. This vote passed.

Rebecca attended the November meeting. Lots of great events happening in the new year for district families.

Visit the COPACS [website](https://copacs.sd63.bc.ca/) to learn more about what they do, and sign up for COPACs posts and announcements to stay in the loop.

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| **Meeting Adjourned @ 7:36pm** |

The next meeting is scheduled for Wednesday, January 17th from 6:15pm to 7:30pm.