

Bayside PAC

Meeting Minutes

November 22, 2021 – Rescheduled from 15-Nov-21 due to weather

Opening

The regular meeting of the Bayside PAC was called to order at 7:02 PM in the Bayside Learning Commons by Co-Chair Magda Kingsley.

Present

Roll call was completed, present were Magda Kingsley, Derek Kingsley, Rae Dennett, Lillian Wilbur, Mike Peters, Alyson King, and Kate. Absent were Sara Beaman – Chair, Nidhi Khanduja – Co Pacs, and Shu Franey – Emergency Preparedness.

Approval of Minutes

The minutes have been posted to the Bayside PAC Website. Magda motioned for approval, Alyson seconded, and the minutes were passed.

Addition of New Business Items:

Magda motioned to include the following new business items this date:

- Streamlining communication
- Volunteer List and the Grade Eight Promotion
- Teacher's breakfast

Alyson seconded and the items were added.

Executive Reports

Chair – Sara Beaman was absent.

Co-Chair Magda Kingsley provided the chair's report. Magda reports she initiated and completed cleaning up and organizing the BaysidePACPresident@gmail.com inbox. Going forward this email box will be the responsibility of Sara and Magda. The BaysidePAC@gmail.com email will be accessed primarily by Alyson but will be open to all executive positions. BaysidePACPay@gmail.com receives the notification of eTransfers and falls within the scope of Derek's treasurer duties.

Treasurer – Derek Kingsley: Reported that we continue to await the gaming grant. No issues are expecting with receiving the grant, it just is taking time to process as there was issues over when the original submission date was. Operating account for September saw \$1,100.00 in deposits, and \$900.00 in expenditures. Derek received additional cash and cheques this date from Mike’s hoodie order that will also be added.

Derek clarified that funding requests that are imminent can be funded from the operating account and reimbursed by the gaming account upon receipt of the grant. Currently there are four funding requests pending. Generally, an amount is passed by the PAC for requests, and Magda and Sara would be responsible for signing off on individual requests that draw from the amount passed. The operating account currently sits at \$5,600.00.

Secretary Lillian Wilbur – Noted appreciation for the discussion item being brought forth today for streamlining communication. As the roles were unclear, it was adding to confusion on who was disseminating what.

Communications: Alyson King – Expressed same appreciation that we are discussing streamlining communication.

Co-PAC’s - Absent

Emergency Preparedness - Absent

Principle’s Report:

Rae reports things have been busy and feeling more normal. Chess, beading and knitting clubs are all going. Basketball and Volleyball are starting/under way. Report cards are on the way and will go out on the 15th. Grade 6 Leadership Group is doing a fundraiser for Elmer who is a kid they have been sponsoring for 3 years. Staff vs Student’s soccer game will take place this Friday. Sencoten Students went to Goldstream last week and caught 11 salmon that they brought back and smoked in the smoke house. As the smokehouse requires 24 hours tending, a community effort to keep the fires going was observed. This week is feeling a bit off due to the floods from last week, and the fuel shortages.

New Business

Stellys Secondary PAC:

Stellys Secondary is looking for parents to volunteer for their PAC. They currently have openings on their Executive for Vice Chair, Secretary, and School Planning Council Liaison. If anyone knows someone that is interested, they can contact Chair Dana Jensen at danajensen54321@gmail.com.

Streamlining Communication:

A discussion was held, and it was agreed we need to improve communications prior to our regular monthly meetings. There has been some confusion about the date of the next meeting, call for new items, drafting/revisions to agendas, and communicating the details out to the community. The following was agreed:

~ 10 days prior to the PAC meeting

--- Co Chair (Magda) will email PAC (including Rae and Amber) with reminder for upcoming meeting and call for new items (your chance to add anything to our standard agenda)

--- Teleconference details will be setup as needed (Sara or Mike if available)

~ 7 days prior to the PAC meeting

--- Secretary (Lillian) will draft and distribute the agenda (folks on this email list); if you have any new items to discuss after the agenda is drafted just hold on to it and we can add it to the agenda at the beginning of the meeting

--- Communications (Alyson) will post notice of Bayside PAC meeting on our FB page and Website

During the meeting, Lillian will take minutes and once they are finalized/approved Alyson will post them on our FB page/Website.

In terms of other outward communications, Alyson is our go to communications expert and will be manning the Bayside PAC FB, website and Bayside PAC general google account. In addition to our monthly meetings or PAC initiatives, I have asked Alyson to post info from the BCPAC and COPACS (Nidhi) as it becomes available.

Fundraising: Mike reports the hoodie fundraiser is going well. Total approximately 70 hoodies were sold. The Monk's fundraiser monies should be received soon. Monks had an assortment of order issues this year that haven't been noted before – i.e., individuals not getting all their supplies. Mike believes this was the issue of an individual person and is hopeful it doesn't continue.

Upcoming fundraisers:

- January 2nd, 2021 – Mike and Lillian are collaborating on a possible Christmas tree chipping fundraiser.
- Epicure – Chantal Lee is interested in coordinating this, and Mike will follow up with her. Nothing can be held before Christmas at this point.
- Spring Fling Hot Dots – Traditionally held last Friday in June. In the past supplies have been used for Stellys Kitchen and Portofino has donated the buns. Only takes about 1.5 hours and has things like old school sports relays.

Volunteer List and the Grade Eight Promotion:

Magda suggested we start contacting those parents on the parent volunteer list to see which are interested in organizing the Grade Eight Promotion. Mike suggested that three different options be considered for the different level of potential impacts that could arise with Covid between now and the time of the promotion ceremony. Rae discussed how last year's special lunch with food trucks and a photo booth was a hit, and her appreciation for the simplicity. It was discussed who should start contacting parents. Rae/Kim will have the school directly reach out.

Teacher's breakfast

A discussion was held, and it was agreed that Mike will try to get a teacher's breakfast organized on done by Christmas Break.

Adjournment: Magda motion for adjournment all seconded, and the meeting was adjourned at 8:03 PM. Next Meeting will be held December 13th at 7:00 PM in the learning commons.