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| **O**pening |

Meeting called to order at 6:30 pm on October 4, 2023 by PAC Chair, Kirsten Hunter. The Bayside PAC acknowledges the Saanich traditional territory.

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| **Attendance** |

**PAC Executive**

Kirsten Hunter – Chair Michelle Cooper – Treasurer

Caroline Upton – Communications Kate Guthrie – Fundraising

Mindy Panesar – Vice-Chair Luc Jermann - CPF

**School Administration**

Rae Dennett – Principal

**Guests**

Rebecca Melle

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| **Chair Update** |

The Welcome Back event on September 20th was successful with a large turnout from families. Greek n’ Go met their minimum sales of $1500. At times, line ups were long. Several bins of lollipops which were purchased to distribute to families at the event remain. The PAC agreed to donate them to the school for the Halloween Howl.

Minutes will be posted on the Bayside Middle School PAC website following each meeting. The Executive will be directed to review them prior to each meeting and bring comments/amendments to discuss, if required.

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| **Vice-Chair Update** |

SignUpGenius has been populated with interested volunteers. **Action: Mindy to forward fundraising volunteers to Kate. Mindy to forward lunch time and miscellaneous volunteers to Rae.**

Two volunteers have come forward to sit as Secretary. They will be voted in at the November meeting. The call out for library helpers, earthquake supply coordinator and clubs will be removed for this year. **Action: Caroline to add the SignUpGenius link to the PAC website.**

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| **Principal Update** |

This month has been busy with sports activities; ultimate, touch rugby and cross country. Basketball will start next week with early morning practices (~7:00 am) with recreational and competitive levels of play. **Action: Rae to provide the athletic schedule to Caroline to post.**

Orange Shirt Day took place on September 29th. A local drummer and story teller shared with students their residential school experience. The Bayside students were responsive and respectful. Vice Principal Kim Graves was also in attendance.

Interim week begins after Thanksgiving. Parent teacher interviews will be taking place.

A question was raised regarding school fees and supporting families. The school will support families who may be unable to pay. The school does not have a finalized dollar amount for the Feeding Futures program but has been working on a plan. The school receives food donations from local organizations. This year another freezer will be brought in to store extra food.

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| **Treasurer Report** |

The general operating account currently has a balance of $6674.02. Additional reconciliation is required for some of the unknown e-transfers into the account. The gaming account has a balance of $7962.68. The gaming summary report has been submitted for the 2022/2023 fiscal year. The PAC is still waiting for the allocation of gaming funds for this year (~$11,000). The process of changing over signing officers has been initiated by the bank. Michelle will connect with them for next steps.

The school presented requests for equipment, sports uniforms, author visits and a band trip. Michelle put forward a motion to approve $400 for volleyballs and $2000 for multi-sport uniforms/track & field singlets. Both motions passed. The PAC will wait for more information from Rae regarding the author visits and band trip.

Rae informed the PAC that historically it has supported student field trips at $10 per student and an allocation of $75 for each classroom. **Action: Rae to send the standing PAC request spreadsheet to Caroline to post on the website.**

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| **General PAC Business**  |

There will be a COPACS social event on October 19th at Bayside Middle School. Kirsten and Mindy will be in attendance and will relay information back to the PAC.

Kirsten nominated Rebecca Melle to the position of Member at Large. Welcome Rebecca!

Luc with Canadian Parents for French (CPF) updated the group with plans for another maple syrup fundraiser and a call out for members. The CPF provides support to students through activities inclusive of French culture. **Action: Luc to provide a blurb to Mindy for the SignUpGenius.**

Kate is organizing the Bayside hoodie fundraiser over the next couple of weeks with the goal to have the hoodies available to families before the holiday break. The current Bayside shark logo will be used. The Purdy’s fundraiser may overlap with the hoodie fundraiser. Kate requested the PAC consider fundraising activities for January. There is a plan to fundraise with West Coast Seeds in the new year.

Discussion around the Foundation Skills Assessment (FSA) for Grade 7 students took place. Rae explained that valid data is taken from the assessment and used by the school. Teachers are able to manage both those students who take the assessment and those who opt out.

The school will still receive digital camera donations. They are being used to support student activities which require photography but without requiring students to use their phones. A reminder that all students have access to a landline to make phone calls.

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| **Meeting Adjourned** |

The meeting adjourned at 7:45 pm. The next meeting will be held on Wednesday, November 1st at 6:15 pm.